## स्टील अथॉरिटी ऑफ इण्डिया लिमिटेड

(भारत सरकार का उपक्रम)

## इस्को स्टील प्लांट

बर्नपुर - 713 325 पश्चिम बंगाल

टेलिफोन नं : 0341-2240441

फैक्स नं०

: 0341-2240018, 2240032

: 0341-2240704 (Works)

HRD/2021/212 संर्दभ सं०/Ref. No. : .....

To. Shri Kalyan Debnath CEO, Peerless Skill Academy Peerless Mansion: 1

Chowringhee Square: 4th Floor

Kolkata 700069

ओ एवं एम/सा०/O & M /Genl/33

## STEEL AUTHORITY OF INDIA LIMITED

(A Govt. of India Enterprise)

## **IISCO STEEL PLANT**

BURNPUR - 713 325, WEST BENGAL

Phone No.: 0341-2240441

: 0341-2240018, 2240032 FAX No.

: 0341-2240704 (Works)

28.07.2021

दिनांक / Date : .....

Sub: Up-skilling Program for Contractual Employees of ISP Guest House

Dear Sir.

Reference to your proposal dated July 09, 2021 for Up-skilling Program for Contractual Employees of ISP Guest House, we are pleased to inform you that the proposal has been approved by the Competent Authority. Accordingly the program may be organized in the month of August 2021.

Following may please be noted in this regard:

- The training shall be conducted in blended mode for 25 persons. 3 days session will be i. conducted in online mode followed by three days offline sessions for two batches. Pedagogy will be multiple methodologies like Videos, Role plays, group works, assignments, etc., besides trainer lecture sessions.
- As discussed over telephone, the online training will be organized during August 09-11, 2021 ii. and the physical sessions will be organized during August 12-14 and August 16-18, 2021.
- The training fee for the course is Rs.65000/-. As the course is NSDC certified therefore, no iii. GST is applicable in this course. The participants will appear for a test/evaluation on the last day of the programme for receiving the course completion certificate.
- The lodging and boarding facility of the trainers during their stays shall be arranged by SAILiv.
- The payment of the course fee will be made after completion of the programme on receipt of V. the Invoice along with bank account details.

Kindly confirm receipt of the work order. This is for your necessary action please.

Goutam Bandvobadhvav

GM(PL-Works) with addl. charge of HRD