



JHARKHAND SKILL DEVELOPMENT MISSION

(An autonomous institution under Dept. of Higher, Technical Education and Skill Development)

ShramBhawan, Doranda, Ranchi - 834002

Email ID - skilljharkhand@gmail.com Website- www.skilljharkhand.org



Letter No.: JSDM/Mega-470/2017-375

Date: 04/04/17

From,

Mission Director,
Jharkhand Skill Development Mission Society,
ShramBhawan, Doranda,
Ranchi, Jharkhand

To,

Mr. Saikat Mukherjee, Project Head
All India Institute of Local Self-Government
M.N. Roy Human Development Campus,
Plot No. 6, "F" Block, TPS Road No.-12,
Bandra (East) Mumbai - 400051

Sub : Award of work to establish, operate and maintain Mega Skill Training Centre on PPP Mode for period of 5 Years

Reference:

1. RFP No' JSDM/RFP/4/2016-17 dated 27th October, 2016
2. LoA No. JSDM-412/2016-266 dated 02nd March, 2017
3. Concession Agreement signed between Jharkhand Skill Development Mission Society (the Authority) and All India Institute of Local Self-Government (the Concessionaire), dated 28th March, 2017

Sir,

This is pursuant to the reference cited above. A work order for 5 years from the Effective Date as per the provisions of the Concession Agreement (the "Concession Period") is issued to the Concessionaire for the subject Project in the districts mentioned under Annexure-1.

The total estimated Training Fee during the Concession Period for the Mega Skill Training Centers is **Rs. 11112.72Lakh**, subject to the Notes provided under Annexure 1. The estimated Training Fee specified in this work order shall be subject to change as and when changes are proposed by Government of Jharkhand and changes are made in "Common Norms" issued by Ministry Skill Development and Entrepreneurship, Government of India. The payment of Training Fee shall be made as per the provisions of the Concession Agreement.

As per the provisions of the Concession Agreement, you are requested to complete the following activities on or before 23.09.2017 (180 days from date of signing of Concession Agreement i.e. 28.03.2017) as Conditions Precedent:

- i. Provide the details and contact number, email of authorized representatives who will be the point of contact for the Authority;
- ii. Provide the details of bank account for payment of Training Fee;



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iii. Provide the details of land and building where the Mega Skill Training Centres shall be established

iv. Procure all necessary approvals/permits required for performing Functions as per the provision of the Concession Agreement.

Fulfilling the above conditions, mobilization advance amounting to **Rs. 1111.27/- Lakh** (10% of the total training fee) will be released by JSDMS against receipt of Bank Guarantee equivalent to the aforesaid amount.

You are also requested to submit a Performance Security for **Rs. 70.33/-Lakh** (5% of 1st year Training Fee) in the form set forth in Schedule-I of the Concession Agreement before commencement of commercial operation of the Mega Skill Training Centres. Performance Security shall be a rolled over bank guarantee with additional amount to make it equivalent to 5% of the Training Fee of respective year during the Concession Period

JSDMS would issue the Process Manual for smooth implementation of the skill targets covered under this work order and as per the provisions of the Concession Agreement.

The work order is subject to revision as and when changes are proposed by Government of Jharkhand and changes made in "Common Norms" issued by Ministry Skill Development and Entrepreneurship, Government of India.

Sincerely,

(Ravi Ranjan)
Mission Director,
JSDMS, Ranchi

Annexures:

1. Work Allotment Sheet
2. District reservation roster
3. Acceptance letter
4. Bank Guarantee Format
5. Readiness Status

Jharkhand Skill Development Mission
(Dept. of Higher, Technical Education & Skill Development)

ANNEXURE I
Work allotment

District Name	Sector	Trades	Residential/Non-residential	QP Code	Level	Total Hours	Minimum Number of Trainees to be assessed and Certified					Total	Estimated Training Fee (Rs lakhs)					Total
							1 st year	2 nd year	3 rd year	4 th year	5 th year		1 st year	2 nd year	3 rd year	4 th year	5 th year	
Ranchi	Healthcare	Emergency Medical Technician-Advanced	Residential	HSS/Q2 302	5	1040	225	300	300	300	300	1425	162.81	230.99	246.29	263.12	281.63	1184.84
							240	360	360	360	360	1680	207.06	330.49	352.38	376.46	402.95	1669.35
							400	576	576	576	576	2664	100.19	170.58	181.87	194.30	207.97	854.92
							240	360	360	360	360	1680	257.16	410.45	437.64	467.54	500.43	2073.22
							360	576	576	576	576	2664	100.19	170.58	181.87	194.30	207.97	854.92
							400	576	576	576	576	2664	100.19	170.58	181.87	194.30	207.97	854.92
							360	576	576	576	576	2664	100.19	170.58	181.87	194.30	207.97	854.92
							360	576	576	576	576	2664	100.19	170.58	181.87	194.30	207.97	854.92
							360	576	576	576	576	2664	100.19	170.58	181.87	194.30	207.97	854.92
							360	576	576	576	576	2664	100.19	170.58	181.87	194.30	207.97	854.92
Ranchi	Healthcare	Emergency Medical Technician-Advanced	Non-residential	HSS/Q2 302	5	1040	225	300	300	300	300	1425	104.31	152.99	168.29	185.12	203.63	814.34
							60	90	90	90	90	420	33.17	54.72	60.20	66.22	72.84	287.14
							60	90	90	90	90	420	41.19	67.96	74.76	82.24	90.46	356.61
							90	144	144	144	144	666	16.05	28.24	31.07	34.18	37.59	147.13
							1540	240	360	360	360	1680	273.63	437.64	467.54	500.43	536.62	2215.86
							400	576	576	576	576	2784	142.15	181.87	194.30	207.97	223.01	949.31
							400	576	576	576	576	2784	142.15	181.87	194.30	207.97	223.01	949.31
							400	576	576	576	576	2784	142.15	181.87	194.30	207.97	223.01	949.31
							400	576	576	576	576	2784	142.15	181.87	194.30	207.97	223.01	949.31
							400	576	576	576	576	2784	142.15	181.87	194.30	207.97	223.01	949.31
Deoigarh	Healthcare	Medical Laboratory Technician	Residential	HSS/Q0 301	4	1540	240	360	360	360	1680	273.63	437.64	467.54	500.43	536.62	2215.86	
							480	576	576	576	576	2784	142.15	181.87	194.30	207.97	223.01	949.31
Deoigarh	Healthcare	Medical Laboratory Technician	Non-residential	HSS/Q0 301	4	1540	60	90	90	90	420	45.31	74.76	82.24	90.46	99.50	392.27	
							60	90	90	90	420	45.31	74.76	82.24	90.46	99.50	392.27	

District Name	Sector	Trades	Residential/Non-residential	QP Code	Level	Total Hours	Minimum Number of Trainees to be assessed and certified					Estimated Training Fee (Rs lakhs)						
							1 st year	2 nd year	3 rd year	4 th year	5 th year	Total	1 st year	2 nd year	3 rd year	4 th year	5 th year	Total
		Phlebotomy Technician		HSS/QO 501	3	400	120	144	144	144	144	696	23.54	31.07	34.18	37.59	41.35	167.73
Total						12320	2400	3390	3390	3390	3390	15960	1406.57	2171.76	2330.76	2505.63	2697.98	11112.72

*** Note:**

The total Training Fee mentioned is subject to number of trainee successfully certified at the end of the training, including re-assessment(s) if any, with subsequent re-assessment fees being borne by the Concessionaire or trainee on mutual agreement.

Total fee is inclusive of the maximum reimbursement to be made for Assessment fee, however reimbursement of actual fee paid to the concerned Sector Skill Council according to JSDDMS guidelines will only be made.

The total Training Fee is also inclusive of the boarding & lodging costs for residential trainings. For Residential trainings – state reservation policy needs to be followed, for Non-residential trainings – district reservation policy needs to be followed and for Persons with Disability (PWDs) – they are to be exempted from any reservation policy whatsoever. Over and above the Base Cost, an additional amount equal to 10% of the Base Cost has been included for skill development trainings in Left Wing Extremism (LWE) affected districts viz. Bokaro, Chatra, Deoghar, Dhanbad, Dumka, East Singhbhum, Garhwa, Giridih, Gumla, Hazaribagh, Khunti, Koderma, Lohardaga, Pakur, Palamu, Ramgarh, Ranchi, Saraikela-Kharaswan, Simdega and West Singhbhum. The 10% additional amount shall not be available for skill trainings conducted within city headquarter limits in the districts of Bokaro, Dhanbad, East Singhbhum and Ranchi.

Jharkhand Skill Development Mission
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ANNEXURE 3
Format for Acceptance Letter

To,
Mission Director & CEO
Jharkhand Skill Development Mission Society
Shram Bhawan, Doranda, Ranchi

Subject: Acceptance of targets for establishing, operating and maintaining the Mega Skill Training Centre on PPP Mode

Ref: Email with subject 'Allotment of targets to dated

Dear Sir,

This is in response to the above mentioned email dated received from Jharkhand Skill Development Mission Society pertaining to subject cited matter.

We (*Name of the Organisation*) are in receipt of your targets allotted to us till March 27, 2022 and we agree to abide by the terms and conditions including the district reservation policy.

We enclose herewith:

1. Bank Guarantee in the prescribed format, valid up to xxxxx and equivalent to 10% of the total Training Fee awarded to us as given in Annexure 1.
2. Our readiness to start work in the allotted districts in the given format in Annexure 5.

For and on behalf of:

Signature:
Name:
Designation:

(Company Seal)
(Authorized Representative and Signatory)

Note: To be submitted on the organisation's letterhead with company seal and dated signature of Authorized Representative

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ANNEXURE 4
"FORMAT OF "MOBILIZATION ADVANCE BANK GUARANTEE"
(To be executed on non-judicial stamp paper)

(On Rs 100 stamp paper)
(Valid up to xxxxxx and equivalent to 5% of total Training Fee in Annexure 1)

Mission Director-cum-CEO
Jharkhand Skill Development Mission Society
Shram Bhawan, Doranda, Ranchi

Sub: Mobilization Advance Bank Guarantee no. for value [Insert the value here] in respect of concession agreement ("Concession Agreement") Dated for training cost of [Insert total value of Training Cost] for establishment, operation and maintenance of Mega Skill Training Centre on PPP Mode in Jharkhand.

WHEREAS:

In consideration of Jharkhand Skill Development Mission Society, having registered office at Shram Bhawan, Doranda, Ranchi ("the Authority") agreeing to make advance payment of [Insert value in figures and words] ("Mobilization Advance") to [Insert the name of the Concessionaire with address, contact person's telephone/mobile number and email address], having its registered office at [Insert the full address] ("the Concessionaire") which has been unequivocally accepted by the Concessionaire and the Concessionaire having agreed to provide an irrevocable Mobilization Advance bank guarantee ("Bank Guarantee") in accordance with the terms and conditions of the Concession Agreement, we, [Insert the Issuing Bank name and address, telephone and fax numbers] whose principal place of business is at [Insert the full Address] ("the Guarantor") hereby unconditionally agree and undertake to hold at your disposal, [Insert BG value] and agree with you as follows:

1. Under the terms of the said Concession Agreement, the Authority has agreed to pay to the Concessionaire a Mobilization Advance payment of [insert the value in figures and words] (10% of total Training Fee) against furnishing of an Irrevocable Mobilization Advance Bank Guarantee of equivalent amount by the Concessionaire.
2. The Guarantor at the request of the Concessionaire has agreed to give this unconditional and irrevocable Mobilization Advance Bank Guarantee and agree and undertake not to revoke the same.
3. The Guarantor, hereby guarantee that the Concessionaire will duly comply and faithfully perform all their obligations and responsibilities under the said Concession Agreement, failing which we, the Guarantor, do hereby unconditionally undertake to pay to the Authority ON DEMAND AND WITHOUT ANY DEMUR AND WITHOUT RECOURSE TO THE CONCESSIONAIRE such amount or amounts as the Guarantor may be called upon to pay not exceeding in the aggregate a sum of [insert the value in figures and words]
4. The Mobilization Advance Bank Guarantee shall not be determined or affected by liquidation or winding up, dissolution or change of constitution or insolvency of the Concessionaire but shall in all respects and for all purposes be binding and operative until payment of all monies due to the Authority under the Mobilization Advance Bank Guarantee are paid.
5. The decision of the Authority that any sum has become payable shall be final and binding on the Guarantor.
6. The Mobilization Advance Bank Guarantee shall be governed by the laws of India.
7. We, shall on simple demand from the Authority pay immediately to the Authority, the said amount of (Insert ABG value in figures and words) without any demur and without requiring the Authority to invoke any legal remedy that may be available to them, to compel the Guarantor to pay the Mobilization Advance payment amount, even if the Concessionaire considers such demand of the Authority is unjustified.
8. Any notice by way of request, demand or otherwise hereunder may be sent by courier, fax or by post to the Bank on or before the expiry date of the Mobilization Advance Bank Guarantee. The Authority may lodge request/demand in writing at our branch [Insert specific branch name and full address with tel/fax numbers] on or before the expiry of the Mobilization Advance Bank Guarantee as stated under clause no.9.
9. Our liability under the Mobilization Advance Bank Guarantee is restricted to a sum of [Insert value in figures and words] and the Mobilization Advance Bank Guarantee shall remain in force until (date) (5 years from the date of issuance of this Bank Guarantee) or such extended period as may be required by the Authority & Concessionaire and unless a claim under the Mobilization Advance Bank Guarantee is lodged with us within three months from the date of expiry of the Mobilization Advance Bank Guarantee at our branch i.e. on or before (date) or such extended period as the case may be, all your rights under the Mobilization

Advance Bank Guarantee shall be forfeited and we shall be relieved and discharged from all liabilities under the Mobilization Advance Bank Guarantee.

10. We confirm that all your claims under the Mobilization Advance Bank Guarantee shall be payable at our above mentioned Branch immediately.
11. We, further confirm that, we have powers to issue the Mobilization Advance Bank Guarantee under our Constitution (including Memorandum and Articles of Association) and other applicable documents and the undersigned have full powers to do so under the Power of Attorney / authorization granted to me/us by[Insert the Name of the Bank].

Dated this day of 201_

Yours faithfully

For and on behalf of Issuing Bank name

Authorised Signatory

Name :

Designation :

Seal :

Authorised Signatory

Name: :

Designation: :

Seal: :

Note 1: Validity should be extendable if requested by JSDMS.

Note 2: The stamp papers of appropriate value shall be purchased in the name of bank that issues the "Bank Guarantee".

Note 3: Bank Guarantee issued by any Nationalized Bank in India will be accepted after due verification.

ANNEXURE 5
Readiness Status

Name of Training Service Provider	
Name and Contact Details of State Head (and Centre Managers, if available)	

Please share details on your readiness, in the following format, for EACH district allotted to your organisation:

S. No.	Readiness Parameter	Completed / In Process / Yet to Begin	Details	If "In process / yet to begin", estimated date for completion of activity
1.	Recruitment / deployment of State Resource Person			
2.	Identification of training centre			
3.	Lease / rent / ownership of identified training centre			
4.	Recruitment / deployment of Centre Manager and other Centre staff			
5.	Setting up of infrastructure as per Sector Skill Council requirements			
6.	Preparation / availability of curriculum for allotted trades, aligned with NSQF compliance			

S. No.	Readiness Parameter	Completed / In Process / Yet to Begin	Details	If "In process / yet to begin", estimated date for completion of activity
7	Certificate of NSQF compliance from Sector Skill Council/related awarding body for allotted trade(s) and/or Affiliation with Sector Skill Council/related awarding body for allotted trade(s)			
8	Request sent to Smart NSDC and/or related awarding body for accreditation of training centre			
9	Mobilization and short-listing of candidates for the first batch			

Please share the estimated timelines for the following:

S. No.	Readiness Parameter	Estimated date <i>(Or range of dates, e.g. 10-17 November, 2017)</i>	Remarks, if any
1	Inspection of training centre by JSIDMS		
2	Sharing the details/shortlist of mobilized candidates with JSIDMS for final approval of trainees		
3	Start of training i.e. first day of training for first batch		